

## REPORT TO COUNCIL

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		Other Members consulted: E&C Panel and CPP Panel		
Lead Officer: Samantha Winter E-mail: <a href="mailto:sam.winter@west-norfolk.gov.uk">sam.winter@west-norfolk.gov.uk</a> Direct Dial:01553 616327		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment NO	Risk Management Implications NO

**Date of Meeting: 13<sup>th</sup> July 2023**

### **APPOINTMENTS TO OUTSIDE BODIES AND INTERNAL DRAINAGE BOARDS**

#### **Purpose of Report**

The report seeks the appointment of representatives to serve on outside bodies and partnerships, which fall within the General, Parished and Unparished categories. Nominations for representatives to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories have been made by the Environment and Community Panel and Corporate Performance Panel are also submitted for approval by Council as set out in point 4.1 of the report.

#### **Recommendations**

- 1) That the Council appoints representatives to serve on the outside bodies and partnerships listed in the Parish level and General categories as shown at Appendix 1.
- 2) That Council approves the appointment of representatives nominated by the Panels to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories as shown in point 4.1 of the report and Council nominates members to serve on the scrutiny outside bodies if no nominations were made by the Panels.
- 3) That Council appoints representatives to serve on Internal Drainage Boards for a four year period as listed in Appendix 2 attached.
- 4) That nominations be invited from appropriate Parish Councils to fill any vacancies on the internal Drainage Boards not taken up by the Borough Council.
- 5) That the reporting arrangements be noted, as shown in section 3 of the report.

#### **Reason for decision**

To ensure continued involvement in the community by the Council

## **1.0 BACKGROUND**

1.1 The Cabinet at its meeting on 27<sup>th</sup> June 2023 confirmed a number of Executive appointments to outside bodies and partnerships. Further appointments are made by the Council in the following categories:

- Scrutiny and regulatory roles
- Parish level representation, parished and unparished areas
- General appointments

## **2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS**

2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
  - b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
  - c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.
- 2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

## **3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES**

3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:

3.2 The Panels should be able to request reports from Councillors serving on outside bodies which fall within their remit. This will make it possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.

3.3 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.

3.4 All Members are encouraged to use the Members' Bulletin to report on the work of any such organisation they are appointed to.

## 4.0 APPOINTMENT OF REPRESENTATIVES

### 4.1 Scrutiny and Regulatory Roles

Nominations made by the Panels are listed below:

- Borough Council/College of West Anglia Liaison Board - **Councillor Osbourne**
- King's Lynn and West Norfolk Area Museums Committee - **Councillor Bland and non-Councillor rep Bill Davidons**
- Norfolk County Council – Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel – **non Councillor Christine Hudson and no nomination made for substitute Member**
- Norfolk Health Overview and Scrutiny Committee – **Councillors Devulapalli and Councillor Bhondi as substitute**
- West Norfolk Community Transport Project – **Councillor Everett**
- King's Lynn Football Club – **Councillor Bland**
- Hunstanton Sailing Club – **The Corporate Performance Panel made no nomination to this Outside Body. The Corporate Performance Panel agreed that the Chair of the Panel would contact Hunstanton Sailing Club to determine if a representative was still required and feedback to the next meeting.**

### 4.2 General Appointments, Parish Level Representation, Parished and Unparished Areas

Appendix 1 lists the bodies for which representatives are to be appointed and details the current representative.

### 4.3 Internal Drainage Board Appointments

Appendix 2 lists the Internal Drainage Boards and the number of representatives being sought for each. Appointments are for a four year period.

- 4.3 Members who would like to put themselves forward for the bodies listed in Appendix 1 and 2 should inform their Group Leader in advance of the Full Council meeting, which will then be notified to Democratic Services. This will assist with meeting preparations.

Current policy is to invite nominations for Parish Council representatives to fill any vacancies not taken up by the Borough. Members are recommended to agree that this policy should continue.

## 5.0 FINANCIAL IMPLICATIONS

Mileage and subsistence allowances for Councillors attending meetings.

## **6.0 ACCESS TO INFORMATION**

Current lists of member representation

ACSeS report on liabilities of Outside Bodies

## **APPENDIX 1**

### **APPOINTMENTS TO OUTSIDE BODIES TO BE MADE BY FULL COUNCIL ON 13<sup>TH</sup> JULY 2023**

Scrutiny nominations made by the Panels (to be confirmed by Council) are also shown below.

#### **Part Cabinet/part Council appointments**

<b>Name of Organisation</b>	<b>Number of Representatives</b>	<b>22-23 Appointments</b>
Borough Council/College of West Anglia Liaison Board	1 x Cabinet 1 x nominated by E&C (Councillor Osbourne nominated by E&C)	Dark Lowe
Downham Market Leisure Centre Joint Management Committee	1 x Cabinet 2 x Council	Middleton Vacancy and Howland
King's Lynn and West Norfolk Area Museums Committee	1 x Cabinet 3 x E&C (Councillors Bland and non-Councillor Bill Davidson nominated by E&C) 1 x Council	Nockolds De Whalley, Kemp and Bubb A Tyler

#### **Council Appointments**

<b>Name of Organisation</b>	<b>Number of Representatives</b>	<b>22-23 Appointments</b>
Backhams Almshouses Trust	1	Sally Twyman
Bexwell Poors Land Charity	1	Tony White NCC
Brancaster Commons Committee	1	Lawton
Burnham Overy Harbour Management Committee	1	Sandell
Gaywood Allotment Trust	4	Collop, Lowe, Wilkinson and S Young (NCC)
Hunstanton and District Festival of Arts	1	Bower
Hunstanton Sailing Club Development Sub Committee Observer	1 x CPP – no nomination made by the Corporate Performance Panel. Please see section 4.1 of the report for further information.	Rose
John Sugars Almshouses Charity	3	Bambridge, Bone and Twyman

King's Lynn and West Norfolk Borough Charity	2	Bower and Bubb
King's Lynn Community Football	1	Middleton
King's Lynn Conservancy Board	4	Ayres, Sampson, Kunes, Howland
King's Lynn Emmerich Twinning Club	2	Dickinson and Tyler
King's Lynn Town Football Club	1 E&C (Councillor Bland nominated by E&C)	Paul Bland
Marriotts Warehouse Limited	3	Bower, Gidney and Dr Richards
Norfolk Countywide Community safety Partnership Scrutiny Sub Panel	1 + Sub – E&C (non Councillor Christine Hudson and no substitute Member nominated by E&C)	Kemp and Hudson
Norfolk Health Overview and Scrutiny Committee	1 + sub – E&C (Councillor Devulapalli and Councillor Bhondi as substitute nominated by E&C)	Kemp and de Whalley (sub)
North End Trust	1	Nockolds
Outwell Charities	1	Crofts
Queen Elizabeth Hospital Governors Council	1	Kunes
SNAP Downham Market	2	Chair Rose Vice Chair Howland
SNAP Hunstanton	2	Chair Beal Vice Chair Bubb
SNAP King's Lynn	2	Chair Bambridge Vice Chair Bone
Sibelco – Leziate Quarry	2	Howland Manning
West Norfolk and King's Lynn Girls School Trust	1	Nockolds
West Norfolk Community Transport Project	1 x E&C (Councillor Everett nominated by E&C)	Nockolds
West Norfolk Youth Advisory Group	1	Lowe
West Walton Poors Charity	1	B Porter – Parish Council
William Cleave Educational Foundation	2	Bambridge, Nockolds

**APPENDIX 2****APPOINTMENTS TO INTERNAL DRAINAGE BOARDS TO BE MADE BY FULL COUNCIL ON 13<sup>TH</sup> JULY 2023**

<b>Internal Drainage Board</b>	<b>No of reps Council permitted to nominate</b>	<b><u>Parishes in Drainage Board area</u></b>	<b>2019-2023 Borough Council reps</b>	<b>2019-2023 Parish Council representatives</b>
East of Ouse, Polver and the Nar	12	St Germans/St Peter KL West Winch Blackborough End East Winch Pentney Wormegay Tottenhill Watlington Runcton Holme Marham Shouldham Stow Bridge	C Crofts P Gidney G Hipperson M Howland C Joyce J Kirk B Long S Nash C Rose D Whitby  1 vacancy	Barry Thrower – West Winch
Churchfield and Plawfield	9	Outwell Upwell Three Holes	C Crofts J Kirk C Rose  3 x vacancies	Keith Harrison (Upwell) Richard Melton (Upwell) Dale Boyce (Outwell)
Downham and Stow Bardolph	4	Stow Bardolph (Stow Bridge & Barroway Drove) Downham West Outwell Marshland St James	C Crofts S Patel D Tyler  Mr S Carlton (external)	
King's Lynn	10	Those previously served by the following IDBs: Gaywood Magdalen Marshland Smeeth & Fen West of Ouse Wingland	B Ayres T Bubb C Crofts I Devereux J Kirk P Kunes B Long E Nockolds D Whitby S Dark	(0)
Littleport and Downham	1	Welney Denver Hilgay Sothery	A White	(0)
Manea and Welney	1	Welney	C Crofts	(0)
Middle Level Commissioners	1		C Crofts	(0)

Needham and Laddus	9	Outwell Upwell	C Crofts J Kirk C Rose  4 x vacancies	Keith Harrison (Upwell) Dale Boyce (Outwell)
Norfolk Rivers	0 – However we can nominate a jointly appointed Member.	Those previously served by the following IDBs: North Norfolk Upper Nar	I Devereux	(0)
Southery and District	8	Southery Hilgay Feltwell Hockwold Methwold	A Holmes M Peake C Sampson M Storey D Whitby A White  1 vacancy	Christopher Cock (Feltwell)
Stringside	1	Fincham Barton Bendish Boughton Stradsett Oxborough	A Holmes	(0)
Stoke Ferry	9	Stoke Ferry Wereham Wretton West Dereham Ryston Fordham Wroxham Denver Downham Market Wimbotsham Stow Bridge	C Crofts A Holmes Long C Sampson D Tyler D Whitby A White  1 x vacancy	Roger Lankfer
Upwell	3	Upwell Downham West Lakesend Welney	C Crofts J Kirk C Rose	(0)